

**\*\*\* Happy Holiday's \*\*\***

It's that time of year again and we're going to set up our Christmas tree in the lobby and have our holiday get together on the rec. deck. Like before, all Residents will have the opportunity to help decorate the tree. We invite everyone attending to bring their food items or deserts of choice for sharing.

The Villa's annual Holiday Party will be on the Recreation Deck Sunday, December 8th from 3pm to 5pm and is open to all residents and owners. We will provide the drinks and some small pupus. We will have a pot luck and dinner along with goodies too, feel free to contribute in any way you like.

Our expected delivery date for the Christmas tree is on Wednesday Dec. 4th. We will have the decorating party on Fri. Dec. 6th from 6pm—8pm. There will be coffee and sweets. Anyone can help decorate the lower half of the tree.

If your interested in making a donation (gift) to the Villa's staff there will be the contribution box downstairs in the main lobby for such. We encourage you to write a check in lieu of cash, yet we are grateful for anything. If you decide to write a check, please make it payable to "The Villa" and write in the note section for "Villa Employees Christmas Fund" .

Please ensure your contact information is up to date as referred to on the other side of this newsletter as well. We're going into the Holidays and expect more delivery's and parcels. We need to know your current phone numbers so we can assist the couriers in delivery's. Even our new large parcel container may not be enough to hold the excess overflow from the Holiday season's shipping. Please make an effort to coordinate any expected delivery for when you will be available to accept them.

**\*\*\*\*\* Reminders \*\*\*\*\***

1. Please ensure any decorations you put out on your lanais for the Holiday's are secure enough to withstand high winds and not be a safety concern.
2. Bulky items may be brought down every Friday after 5pm to the far curb in the back. Security can help you find the area or carry the items if you need assistance.
3. Security can also hold packages for you if you schedule a pick up from UPS, HDS, or FedEx for your own shipping needs.
4. Parking in the motor court and loading zone is for active loading and unloading only. All cars must register with the security desk. Violators may be towed. We will do our best to assist everyone, but you must check in and leave your number with us.

**NOTES**

- Please do not throw anything off of the lanais (water, rubbish, cigarette butts, etc.). Also, please do not hang anything on the lanais railing other than holiday decorations.
- All occupants need to register with the General Manager or Security within 48 hours of occupancy.
- Pets must be in carriers or held during ingress and egress through the common elements, do not let them run loose in the hallways.
- If an emergency concerns FIRE, POLICE, or MEDICAL—Dial 911.
- If an emergency concerns plumbing, electrical, etc. which endangers life or property, and it cannot wait until the next business day, notify the Security Desk ASAP.
- We offer validation for contractors and vendors to use the parking garage for scheduled work within the building or your personal units. Talk with security for details if you have any questions.



*Community Voice*

If you haven't visited with the new guys in the office please let this be your invitation to do so. Even if the manager's office door is closed, you may still come by and knock. We often close the door so we can hear when we're on the phone or just to focus on our work. Nevertheless, we always have time to say hello and meet with an owner or resident. One of the manager's is here each day of the week, including holiday's.

~~~~~

We need to update our registration files. Please let us know if you have changed your phone number or moved from one unit to another. When there is a leak or any other emergency it is imperative that we be able to contact you. If you're not sure, just call us and ask us to validate your information.

Then we can see if its current. Please also include in your registration if you have animals or park a vehicle in the garage.

~~~~~

Please be aware that if you attempt to rent out your garage access key you run the risk of having your parking privileges revoked by the Garage Licensee.



Did you know we have free wi-fi available for Residents use both on the Recreation Deck and in the ground floor lobby. Please feel free to avail yourself of this amenity.

*Web Site*

Our website was recently hacked and we are having it repaired and updated. Once its set up again you will be able to read house documents and email us through there directly. The address will remain the same at [www.thevillaoneatonsquare.com](http://www.thevillaoneatonsquare.com) Until then we want to invite everyone to sign up for our notifications and newsletters via email. Just send us an email at [thevilla400hobron@hawaii.rr.com](mailto:thevilla400hobron@hawaii.rr.com) and use **Notices** as your subject heading. We will add you to our email list. This will save us printing and mailing costs.

*Fire Alarms*

We will be testing our building fire alarms Wed. Jan. 15, from 12noon to 1pm. During this time the alarms may sound intermittently or continuously. It is only a test. Please pardon the inconvenience and plan your day accordingly. We apologize ahead of time for the noise. If you have any questions please call us 941-1411.



~ ~ ~ *Current Events*

Trash Chute Cleaning: Its time for the annual cleaning of our garbage chute. This is where the contractor goes inside the chute using their equipment and pressure washes and scours the interior until its entirely clean. They start at the top and work down. While this is happening no one can use the chute. We ask that from 8am to 5pm you not use the chute on this day. We will remove the no-

tices when it re-opens. If you can't wait you may certainly drop your rubbish in the dumpsters manually on the ground floor or call security to assist you if you are unable to wait.

Date: 12-17-13 Time: 8am -6pm

~~~~~

Diversified Exterminators will be spraying the Villa's common ele-

ments on December 17th from 2pm until 5pm. If you wish to have them spray your unit during this time you may call them beforehand to schedule at your request for them to do so. They offer a significant commercial discount if you use their services since they are contracted and onsite for the Villa anyway. Their number is 377-6109.